



**YELLOWKNIFE ACCOUNTING
PROFESSIONAL CORPORATION**

START YOUR NEW CAREER

MEET NEW PEOPLE, EXPLORE NEW PLACES

Current Opportunities

Manager, Operations

EPR Yellowknife is looking for a designated accountant (Canadian CPA) to join our Management team as a Manager, Operations.

This person will join our fast-growing firm and work with our team of professionals servicing clients all over the Northwest Territories and Nunavut.

The position will be based in Calgary and reports to the Director of Operations.

Regular travel to the northern communities in the Northwest Territories and Nunavut will be required.

Responsibilities

- Work directly with our team of client-focused professionals assisting a variety of client types including individuals, businesses, not-for-profits, municipalities and First Nations, with a wide array of accounting, assurance, tax and financial services.
- Take direct lead and control of assurance engagements, ensuring they are properly planned, staffed and executed.
- Review the work of junior staff, assist in their career development through constructive feedback and guidance.
- Work as part of a multi-disciplinary team helping provide tax minimization strategies and planning opportunities.
- Manage client accounts and foster strong relationships.
- Assist in developing firm processes and procedures.
- Encourage a collegial and collaborative working environment.

Professional Requirements

- A Professional Designation (Canadian CPA including legacy CA/CMA/CGA)



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Experience

- The candidate must have at least five years of experience with accounting firm, management consultancy firm or with accounting software companies.
- Possess strong verbal, written and interpersonal communication skills.
- Familiarity with various accounting software (such as QuickBooks, Sage 50, Sage 300, CaseWare and Keystone Template) is critical.
- Knowledge of Zero-base budgeting, Balanced Scorecard, Activity based Costing and statistical analysis is an asset.
- This position often requires travel to remote northern communities in the Northwest Territories and Nunavut.
- Experience with NPO and NGO are great asset for the position.

Compensation

The annual salary is commensurate with experience. Reasonable moving expenses will be provided. We offer competitive benefits package that includes, life insurance, health benefits including medical and dental.

Interested candidates are requested to send in their resume email to:

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Director of Operations
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For more information visit our website: www.epryellowknife.ca