



About Atlantic Cultivation & Atlantic Cannabis (ACL)

Atlantic Cultivation is a fully integrated cannabis producer located in the heart of St. John's, NL. We cultivate strains of exceptional quality in our purpose-built facility and take those products to market in our 8 retail stores, called Atlantic Cannabis. In 2022 we ranked #1 in market share in NL, and in 2023 we're excited to be taking our product country wide!

We are guided by our three core values: Obsession with Quality, Community and Fun. We embrace a fast paced, start-up feel at our office and hire smart, driven, adaptable people who have fun and love to work. Being flexible, personable, and accepting challenges are all important characteristics to us.

The Role

We are currently looking for a Senior Accountant to join our team! The successful candidate will be a key member of the team and participate actively in both the financial and operational functions of the business. Reporting to the Controller, the Senior Accountant will also be responsible for administering the day-to-day operations of the Finance Department and will provide input on the company's accounting functions, including establishing and maintaining accounting principles, practices, and procedures as well as assisting in the preparation of budgets and monthly financial statements.

Job Duties and Responsibilities

The below list is not an exhaustive list of duties. As we are a new and growing company, the needs of the business are ever-changing and the successful candidate will be expected to adapt to changing responsibilities, within a reasonable scope of work.

- Administer the accounting operations, including the recording of journal entries, payroll, accounts payable, accounts receivable, and banking.
- Establish and monitor internal controls to ensure that accounting activities are in accordance with established legal, regulatory and company policies and procedures.
- Assist in the budgeting and forecasting process and track monthly performance.
- Assist with accurate inventory and costing records.
- Assist in the preparation of monthly financial statements.
- Provides advice and guidance on all accounting matters including financial systems, record keeping, analysis, and reporting.
- Assist with ensuring compliance with Provincial & Federal Government reporting requirements & tax filings, including Excise Tax.
- Coordinate the annual provision of information to the Company's auditors.
- With input from the Controller, responsible for the formulation of accounting policies, procedures and controls.
- Other related duties and required or assigned.

Key Qualifications & Abilities

Qualifications

- Completion of a Bachelor's Degree in Commerce.
- A Chartered Professional Accounting (CPA) Designation, or equivalent, strongly preferred
- A minimum of 3 years of progressive relevant experience, preferably in industry.
- Extensive experience and knowledge of all aspects of financial management including budget preparation.
- Superior communication and interpersonal skills.
- Proven leadership skills; driven to support other team members' growth and development.
- Good problem-solving skills and the ability to make the necessary decisions to move forward the work at hand.
- Ability to work cohesively with organizational senior management and within the finance department.
- Able to work in a fast-paced environment and prioritize work assignments through effective planning abilities.
- Exceptionally well organized with a strong attention to detail.
- Able to take accountability for work assignments and demonstrate a high level of dependability.
- A results' orientated performer with a strong desire to learn and grow.

Job Specifics

- Normal hours are Mon to Fri, 830-430. Occasional OT may be required to complete priority work tasks.
- Incumbent must be able to report for work at our facility located on Captain Prim Drive in St. John's.
- Must be able to clear a Criminal Record Check.

We offer competitive wages and a comprehensive benefits package including full Health & Dental, Employee & Family Assistance Program, RRSP matching program, and on-site fitness facility.

Our culture is fun and laid back, and the dress is casual. We are an equal opportunity employer and value diversity. We foster a safe and respectful work environment and strive to ensure our employees are representing that back into their communities.

To Apply

Please send your cover letter and resume to dquinton@atlanticcultivation.com no later than Nov 24, 2023.

Cover letters should identify what excites you about the cannabis industry and why you want to work for ACL. Resumes should clearly indicate how your experience and skills meet our requirements.

This opportunity is only available to candidates legally entitled to work in Canada. Only those candidates selected for an interview will be contacted.